**QCS Responsibilities**

Many of us have the responsibility for being a Qualified Clinical Supervisor. This is a responsibility that we must not take lightly, and it is important that we fully understand the responsibilities and duties we are charged with. It is our responsibility to ensure we are helping those who have chosen to become Addiction Professionals to develop into the most ethical counselor possible. We, as supervisors are to be outstanding mentors for those who will be affecting the lives of others.

As you know there is a domino effect in our jobs. We impact the lives of many in this profession, the addicted persons, the families, communities, and companies. The QCS adds another layer to this. I have put together for you a list of some of the responsibilities so that we are all on the same page providing the same information to those we supervise. This is by no means a completed list. As required a QCS is to receive annual training and CEU’s and therefore more information can be obtained in these trainings.

1. Every QCS must know the rules and regulations of our profession, the scope of practice and the NAADAC Code of Conduct.

2. The QCS must continue to receive the required 5 hours yearly of C.E.U.’s that are required by our rules. Three of these hours must be supervision ethics.

3. The QCS must provide 100 hours of face-to-face supervision to the supervisee with a high school education, 50 hours for those with either a bachelor or master’s degree in a behavioral health field. This also includes 3 years or 6000 work hours of supervision for HS, 2 years, or 4000 hours for bachelor level and 1 year or 2000 hours for master level.

4. The QCS must ensure that the supervisee receives their 270 education hours required to receive their license in a formal classroom setting and they are not received by any means of media.

5. Person’s that are under a QCS working toward the LADAC license must receive their training in person in a classroom setting with a qualified instructor.

6. The QCS will ensure that the supervisee’s application is completed and correct before it is sent to the board for review and approval.

7. A non-licensed counselor may not use any credentials that could be misunderstood as having a license. There is no requirement that a non-licensed person use a credential that they are an intern or in training to become a licensed professional. Use of any LADAC associated title like intern, LADAC candidate, etc. is misleading to the public and may be claiming a credential they do not have. If they have a degree, they can use this as a part of their signature.

8. As a best practice a QCS should consider supervising no more than 6 to 8 people in group supervision.

If at any time as a QCS you have any questions, please refer to our rules or reach out to a peer for clarification. As a QCS the work of the supervisee reflects you and your professional ethics, and you may be required to answer to the licensure board the actions of your supervisee.